



JOBFINDER- 2014

BASIC REQUIREMENTS:

- ✓ Reference number of advertisement should be quoted on application;
- ✓ A comprehensive CV with supporting documentation, inclusive of a valid security clearance permit should be submitted;
- ✓ Applications from Namdeb employees must be noted by Line Managers.

PLEASE NOTE:

- ❖ ONLY SHORTLISTED CANDIDATES WILL BE NOTIFIED OF INTERVIEW RESULTS.
- ❖ WHEN SUBMITTING CV'S AT HR OFFICES, PLEASE ENSURE THAT CV HAS ALREADY BEEN STAPLED AND COPIES ARE IN HAND. NO COPIES OR STAPLING WILL BE DONE AT HR OFFICE.
- ❖ NO LATE APPLICATIONS WILL BE ACCEPTED

Preference will be given to applicants from designated groups in terms of the Affirmative Action Act of 2007. Particular preference will be given to applicants who are disabled.

NORTHERN COASTAL MINES

APPLICATIONS TO:
HR BUSINESS PARTNER
PO BOX 45
LUDERITZ
FAX NO: 063-238910

GRADING: B

LABORATORY OPERATOR 3 - NORTHERN COASTAL MINE (B3) (REF. NO. NCM/2014/004) (RE-ADVERTISED)

The Challenge:

To take and process various routine plant samples, perform metallurgical test work and provide accurate results that effectively contribute to the maintenance and achievement of treatment process and efficiency standards and throughput targets.

The Ideal Applicant:

- Grade Twelve with Mathematics.
- Successful completion of Plant Operator Category 1-3 training phases including basic DMS theory, and theoretical and practical Laboratory training. Experience gained through training and exposure to treatment plant processes at the Plant Operator 1-3 level.
- Ability to record data, perform calculations on Excel and Word.
- Valid code 08 license.
- Good communication skills
- Excellent safety awareness and a good track record

CLOSING DATE: 07 APRIL 2014

TEMPORARY POSITION (NORTHERN COASTAL MINE)

METALLURGY OPERATOR CAT 2 (B-BAND) (TEMPORARY APPOINTMENT)

The Challenge:

To control the Metallurgical Treatment Processes in accordance with his/her level of training and qualifying in a specific Operator category (i.e. Cat 1 and Cat 2), to achieve maximum efficient throughput and to minimize delays and losses.

The Ideal Applicant:

- Recognized Grade 12 with Mathematics or Science as subjects
- Code 08 driver's license
- Should have at least two years metallurgical experience in the Scrubbing and Crushing section
- Should be qualified in Outside section (CAT2)
- Good communication skills
- Problem solving skills
- Innovative and pro-active (self-starter)

CLOSING DATE: 7 APRIL 2014

SOUTHERN COASTAL, ORANGE RIVER MINES, SERVICES & MINE WIDE

**APPLICATIONS TO:
HR RECRUITMENT
PO BOX 35
ORANJEMUND
FAX NO: 063-237202
EMAIL: hr.recruitment@namdeb.com**

GRADING: A BAND

NONE

GRADING: B BAND

BOILERMAKER ASSISTANT C – SOUTHERN COASTAL MINE (BU) (REF. NO. SCM/2014/006)

The Challenge:

To perform advanced semi-skilled boiler making tasks allocated to him in the Plant or Workshop. Performs any task within his sphere of work and assists any artisan to perform his duties if and when required.

The Ideal Applicant:

- Grade 10
- Vocational training N1 certificate or Level 2 with the following subject: Mathematics, Science, English
- Valid Code 08 driver's license
- Three years' experience in a Boilermaking environment or previous experience as an Artisan Helper
- Technical knowledge in trade field
- The ability to solve problems effectively and efficiently
- Good communication skills
- Proven track record of safety awareness

CLOSING DATE: 14 APRIL 2014

GRADING: C BAND

PLANT FOREMAN - SOUTHERN COASTAL MINE - (C3) (REF NO. SCM/ 2014/004)

The Challenge:

To supervise and control the operational activities of the Treatment Plant and ensure production targets are achieved. Key performance areas include:

- Supervising Plant team
- Upholding and improving SHE standards on the plant
- Maximize throughput efficiently
- Adherence to DVM standards
- Plans and ensure correct preparation of plant equipment and processes
- Maintains stock levels.

The Ideal Applicant:

- Grade 12, Mathematics and science.
- Minimum of two years' experience on Metallurgical plant Process Controller level, with acting Foreman experience.
- Code 08 Driver's license
- Sound verbal and written communication skills are essential
- A thorough appreciation of Loss Control systems with SAMTRAC certification and SDP will be an advantage.

CLOSING DATE: 07 APRIL 2014

SENIOR SECONDARY TEACHER (MATHEMATICS) HIGHER GRADE (C3) – OPS: (Ref No: SERV/2014/015)

The Challenge

To educate the whole child, attending to intellectual, emotional and physical development at the primary school level.

The ideal applicant

- Grade Twelve.
- Relevant Degree and post-graduate Teaching Diploma, or four year Teaching Diploma.
- It is essential to have at least five years' experience in teaching Mathematics Higher Grade on a Senior Secondary level.
- Proficiency in English is essential and candidates will be expected to become fully involved in the extra-curricular programme of the school.
- Computer Literacy will be an added advantage
- Assumption of duty: 12 May 2014

CLOSING DATE: 1 APRIL 2014

SENIOR COMMUNICATIONS OFFICER – ORANJEMUND – (CU) (REF NO. SERV/ 2014/014)

Challenge:

To ensure quality service delivery and promote Namdeb's corporate image through implementing and maintaining effective communications and public relations processes which include: publications and media relations, promotions, special events, visitor programmes, research activities, co-ordination of company social media image, website and intranet updates.

Key Responsibilities include:

- Preparation of company editorial matter
- Maintaining of effective working relations with communication channels and media organisations
- Research and administrative duties
- Visitor programmes, exhibitions and special events
- Co-ordination of company social media image as well as website and intranet information updates

Core Competencies include:

- Coping with pressure and setbacks
- Planning and organizing
- Analyzing
- Writing and Reporting
- Presenting and communicating information

The ideal applicant:

- Degree or Diploma in Public Relations, Business Communications or a similar recognized qualification.
- Three (3) years, practical experience in a Communications, Public Relations/ Journalism or related field.
- Code 8 Drivers license
- Computer literacy skills
- Strong command of English and proven excellent oral and written communication
- Maturity and the ability to work under pressure, as well as initiative and integrity are essential

CLOSING DATE: 07 APRIL 2014

GRADING: D BAND**PLANNING CO-ORDINATOR - NAMDEB - (D-BAND)****The Challenge:**

To develop and co-ordinate the implementation and ongoing management of effective engineering maintenance and associated practices and systems at Earthmoving, which supports the achievement of Namdeb's Asset Management strategy. The candidate should be self-driven with a proven track record of delivery and ability to shape and lead high performance within Earthmoving. The Planning Coordinator position is based within an Earthmoving Section and thus only applicants with relevant earthmoving experience will be considered.

The Ideal Applicant:

- Engineering Trade diploma/ certificate and a N4 Technical Certificate.
- Minimum of five (5) years extensive maintenance planning experience and knowledge specifically in the Earthmoving (EMV) discipline.
- SAP PM
- Budgeting
- Rotable Spares
- Asset Management and Asset Management improvement Plans
- Management of Work Planning and Control Functions
- Maintenance practices, Condition Monitoring and Root Cause analysis processes .
- Excellent organizational skills and ability to function well in a multi-disciplinary team will be essential.
- Good communication skills and the ability to interact with external consultants, contractors and internal clients.

CLOSING DATE: 14 APRIL 2014