



A NAMIBIA DE BEERS PARTNERSHIP

JOBFINDER - 2016

Namdeb's alluvial mining operations in the Sperrgebiet offer unique challenges to individuals who want to participate in the exciting future of our world-class operation. With established open-cast, coastal and dredge mining operations and a variety of new technology-driven projects, Namdeb offers developmental opportunities unmatched at most other mining operations.

SUITABLY QUALIFIED APPLICANTS AND CURRENT NAMDEB EMPLOYEES ARE INVITED TO APPLY FOR THE ADVERTISED POSITIONS BELOW.

BASIC REQUIREMENTS:

- ✓ Reference number of advertisement should be quoted on application;
- ✓ A comprehensive CV with supporting documentation, inclusive of a valid security clearance permit should be submitted;
- ✓ Applications from Namdeb employees must be noted by Line Managers.

PLEASE NOTE:

- ❖ ONLY SHORTLISTED CANDIDATES WILL BE NOTIFIED OF INTERVIEW RESULTS.
- ❖ NO LATE APPLICATIONS WILL BE ACCEPTED.

Preference will be given to applicants from designated groups in terms of the Affirmative Action Act of 2007. Particular preference will be given to applicants who are disabled.

NORTHERN COASTAL

APPLICATIONS TO:

HR BUSINESS PARTNER

PO BOX 45

LUDERITZ

FAX NO: 063-238910

EMAIL: hr.recruitment@namdeb.com



NONE

SOUTHERN COASTAL, ORANGE RIVER MINES, SERVICES AND MINE WIDE

APPLICATIONS TO:

HR RECRUITMENT

PO BOX 35

ORANJEMUND

FAX NO: 063-237202

EMAIL: hr.recruitment@namdeb.com



GRADING A BAND

ARTISAN ASSISTANT (A3) ENGINEERING - (REF. NO: ENG. 2016/014)

The Challenge:

To assist the qualified artisan in his day-to-day activities.

The Ideal Applicant:

- Grade 10 (24 points over 7 subjects, and an E in English)
- Strong Communication Skills
- Be security / safety conscious
- Good housekeeping skills
- Previous experience as well as a code 08 driver's license will be an added advantage.

CLOSING DATE: 28 APRIL 2016

LINE CLIMBER – TECHNICAL SERVICES - HT (A3) (REF. NO: ENG-2016 / 002) (RE-ADVERTISED)

The Challenge:

The Climbing of High Tension poles at a height of 11 meters above ground, preparing of poles and line equipment for installation, the construction of HT line installations and assisting of the HT Electrician in maintaining of Substation and electrical equipment.

The Ideal Applicant

- Grade 10 (24 points over 7 subjects, and an E in English)
- Will be required to climb substantive heights
- Code 08 license will be an added advantage
- Should be willing to do standby.

CLOSING DATE: 10 MAY 2016

GRADING: B BAND

BOILERMAKER ASSISTANT (B1) ENGINEERING (REF. NO: ENG. 2016/015)

The Challenge:

To perform certain unskilled and semi-skilled tasks within the boilermaking sphere.

The Ideal Applicant:

- Recognized Grade 10 with (24 points over 7 subjects including an E symbol in English)
- One year experience in a boiler making environment or previous experience as an Artisan Helper
- Good communication skills
- Innovative and pro-active (self-starter)

CLOSING DATE: 28 APRIL 2016

SERVICEMAN DRIVER (B2) ENGINEERING (REF. NO: ENG. 2016/016)

The Challenge:

To Service and Overhaul concrete Mixer Engines and operate a range of machines such as the Hi-Ab, Forklift, Backhoe loader and Concrete Dumper car safely and in accordance with standard operating procedures to achieve quality service.

The Ideal Applicant:

- Recognized Grade 10 with (24 points over 7 subjects including an E symbol in English)
- Valid Code 10 Driver's license with PDP
- Two years mechanical experience
- Two years driving/operating experience
- Strong Communication skills;
- Applicants will be required to undergo an eye sight test and a Vienna Dover Assessment

CLOSING DATE: 28 APRIL 2016

DIESEL MECHANIC ASSISTANT B (B2) – SOUTHERN COASTAL MINE - (REF. NO. SCM 2016/011)

The Challenge:

To perform more advanced semi-skilled tasks within the Diesel Mechanic sphere.

The Ideal Applicant:

- Grade 10 (24 points over 7 subjects, and an E in English), with Mathematics or Science
- Vocational Training level 1 certificate
- Code 08 Driver's License, while Code 11 Driver's License will be an added advantage.
- Eighteen months previous trade related experience.

CLOSING DATE: 28 APRIL 2016

AUTO ELECTRICIAN ASSISTANT B (B2) SOUTHERN COASTAL MINE - (REF. NO. SCM 2016/010)

The Challenge:

To perform more advanced semi-skilled tasks within the Auto Electrician sphere.

The Ideal Applicant:

- Grade 10 (24 points over 7 subjects, and an E in English), with Mathematics or Science
- Vocational Training level 1 certificate
- Valid Code 08 Driver's License, while Code 11 Driver's License will be an added advantage
- Eighteen months previous trade related experience.

CLOSING DATE: 28 APRIL 2016

HELPDESK (SUPPLY CHAIN) – (BU) (REF. NO. SERV/2016/019)

The Challenge:

To serve as a one stop service to all internal and external customers in order to ensure effective and efficient client services to customers.

The Ideal Applicant:

- Grade 12 (24 points over 7 subjects, and an E in English)
- Valid Code 08/ BE driver license
- Computer literate in MS Office
- SAP (MM module) will be an added advantage
- Two years' experience in a general office environment with and customer services
- Exposure within a Supply Chain environment will be an advantage.
- Job Specific competencies include:
 - Excellent computer literacy skills
 - Exceptional level of accuracy

- Numerical skills
- Excellent communication and interpersonal skills
- Linguistic strong in English
- Client services orientated
- Initiates continuous improvement
- Excellent knowledge of company policies, procedures and operational guidelines
- Applicants will be required to undergo relevant assessments

CLOSING DATE: 10 MAY 2016

GRADING: C BAND

SENIOR ASSISTANT PROPERTY ADMINISTRATOR (CL) ORANGE RIVER MINES (REF. NO.ORM 2016/004)

The Challenge

To assist the Property Administrator in implementation of procedures of residential accommodation units. To maintain and ensure the effective administration of the catering service.

The ideal applicant

- Grade 12 (20 points over 5 subjects including a E symbol in English)
- Certificate in Business Administration or equivalent.
- Valid Code 08 Driver's license
- Two years' experience in Allied service environment.
- Computer literacy (MS word, excel & SAP experience will be an added advantage)
- Communication skills (verbal & written) & Administration skills
- Understanding of Property Maintenance systems and procedures
- Handling situations with diplomacy

CLOSING DATE: 28 APRIL 2016

PROCESS CONTROLLER (C1) – SENDELINGS DRIFT: TREATMENT – (REF. NO. ORM. 2016/005)

The Challenge:

To monitor and assess production information relayed to the Plant Central Control Room from the various plant sections and to co-ordinate and control the plant operations, operating staff and plant equipment to achieve optimal plant throughout efficiency.

The Ideal Applicant:

- Grade 12 (20 points over 5 subjects including a E symbol in English)
- Two years' operating experience as a qualified Operator Cat 3 (B4) and meeting the pre-requisites to act as a Process Controller, in accordance with Namdeb's Metallurgical Operator Training, Development and Career Path Programme
- Two years Treatment and Mining Metallurgical Operating experience at B4 level
- Valid code 08 driver's license
- Have successfully completed PCR and Laboratory training as well as Screen shop orientation.
- Good communication skills with experience as Acting Foreman will be treated as being an advantage.

Job Specific Competencies include:

- Relevant technical ability

AUTO ELECTRICIAN – NAMDEB - (C2) (REF. NO. NAM 2014/007)

The Challenge:

To carry out all auto-electrical maintenance, overhauls and repairs of earthmoving vehicles, mobile cranes, air compressors, lighting plants and mine pumps, according to set procedures, to achieve optimum equipment availability and process efficiency objectives.

The ideal applicant:

- Recognized Grade 10 Certificate (24 points over 7 subjects, and an E in English) with maths and science
- Trade Diploma (Pre 1993) with N2 Certificate or
Level 4 Trade Diploma with 4 theoretical subjects at Level3 or
Level 3 Trade Certificate with 4 theoretical subjects at Level 3
- Theory is a compulsory subject (e.g. Boilermaker)
- Two years post apprenticeship experience
- Valid Code 08 Driver's license
- Computer literacy
- Self driven, disciplined and capable of operating independently
- Problem solving skills

CLOSING DATE: 28 April 2016

BOILERMAKER (C2) NAMDEB - (C2) (REF. NO. NAM 2016/008)

The Challenge:

To fabricate, maintain, install and prepare steel plate and pipe installations and structures in plants and buildings. Inspect and repair boiler fittings such as safety valves, regulators, automatic control mechanisms and water columns and auxiliary machines such as pumps, draft fans, stokers and burners. Replace damaged boiler tubes and plates. Repair or replace high-pressure piping. Execute all tasks in accordance with standing operating procedures to achieve optimum equipment availability and process efficiency.

The Ideal Applicant:

- Recognized Grade 10 Certificate (24 points over 7 subjects, and an E in English) with maths and science
- Trade Diploma (Pre 1993) with N2 Certificate or
Level 4 Trade Diploma with 4 theoretical subjects at Level3 or
Level 3 Trade Certificate with 4 theoretical subjects at Level 3
- Theory is a compulsory subject (e.g. Boilermaker)
- Two years post apprenticeship experience
- Valid Code 08 Driver's license
- Computer literacy
- Self driven, disciplined and capable of operating independently
- Problem solving skills

CLOSING DATE: 28 April 2016

DIESEL MECHANIC (C2) NAMDEB - (C2) (REF. NO. NAM 2016/009)

The Challenge:

Responsible for the repairing and maintenance of all diesel machines, earthmoving fleet machines, pumps and generators. Diagnose, identify and rectify mechanical problems on earthmoving fleet machines and equipment. Plan work procedures.

The Ideal Applicant:

- Recognized Grade 10 Certificate (24 points over 7 subjects, and an E in English) with maths and science
- Trade Diploma (Pre 1993) with N2 Certificate or
Level 4 Trade Diploma with 4 theoretical subjects at Level3 or
Level 3 Trade Certificate with 4 theoretical subjects at Level 3
- Theory is a compulsory subject (e.g. Boilermaker)
- Two years post apprenticeship experience
- Valid Code 08 Driver's license

- Computer literacy
- Self driven, disciplined and capable of operating independently
- Problem solving skills

Job Specific Competencies include:

Problem-solving / Diagnostic skills

Self-driven

Interpretation of technical drawings and schematics

Work in a team environment

Safety awareness

Diesel trade technical knowledge & practices

Diesel trade vehicle maintenance procedures

Knowledge that diagnoses, fault finding and repair of earthmoving machines and equipment.

CLOSING DATE: 28 April 2016

RADIOGRAPHER –ORANJEMUND HOSPITAL (LOCUM) – (CU) (REF. NO. SERV/2016/018)

The Challenge:

Namdeb Private Hospital has a Radiographic service delivery to Namdeb employees and the Community. The Successful candidate will be responsible:

- To provide a diagnostic radiographic service including orthodontic patients to the hospital using relevant techniques whilst complying with radiation standards.
- To perform standby functions in terms of a formally approved standby system.
- To ensure that equipment is maintained regularly by liaison with relevant authorities.
- Assume responsibility for ensuring that radiation equipment meets the requirements / standards of the National - Radiation Protection Board e.g. licensing of X-Ray units

The Ideal Applicant:

- Degree or Diploma in Radiographic
- Registered with the Allied Health Profession Council of Namibia
- Three (3) years' post graduate experience
- Computer literate in Ms Office (Ms Word, Ms Excel)
- Analytical and Report writing skills

CLOSING DATE: 28 APRIL 2016

CHARGEHAND (C3) SOUTHERN COASTAL MINE - (REF. NO. SCM 2016/012)

The Challenge:

Supervises the activities of artisans by prioritizing and allocating resources to optimize efficiency and drive cost effectiveness. Inspects plant or production area for scheduled maintenance or repairs as required to minimize loss of production. Ensures that operations are carried out according to safety standards.

The Ideal Applicant:

- Recognized Grade 12 Certificate (20 points over 5 subjects, and an E in English) with maths and science
- Trade Diploma (Pre 1993) with N3 Certificate or Level 4 Trade Diploma with 4 theoretical subjects at Level3 or Level 3 Trade Certificate with 4 theoretical subjects at Level 3
- Theory is a compulsory subject
- Qualifying candidates with a Diesel Mechanic background and Workshop experience is required.
- Experience to boiler making work on earthmoving vehicles will be an added advantage.
- Four years post apprenticeship experience as an Artisan in more than one relevant job
- Valid Code 08 Driver's license
- Computer literacy
- Self driven, disciplined and capable of operating independently
- Problem solving skills
- Good communication and interpersonal skills
- Knowledge of Namdeb Business System (SAPR/3)
- Networking, problems solving and analytical skills

Namdeb Job-Finder: 26 April 2016

- Applicants will be required to undergo psychometric assessments.

CLOSING DATE: 28 APRIL 2016

PLANT MANAGER (Band 6) NAMDEB -(REF. NO. NAM 2016/010)

The Challenge:

To manage a treatment plant, provide technical support services, develop talent, drive business improvement and maintain standards to achieve the optimal availability, utilisation and performance of resources and assets.

The ideal applicant:

- B.Sc. Metallurgy or Extractive Metallurgy or Chemical Engineering tertiary qualification
- 8 years relevant Plant experience of which a minimum of 3 years Supervisory experience
- Valid Code 08 drivers license
- Computer literate in Ms Office and SAP
- Project management experience;
- Innovation and process improvement experience;
- Experience in Budgeting & cost control.

Competencies include:

- Results orientated with strong collaborative skills and the ability to make a lasting organizational impact;
- Proven entrepreneurial mindset;
- Visible inspirational leadership;
- Develop and execute continuous improvement strategies that yield measurable business results;
- Sound Technical knowledge
- Provide implementation support;
- Strong Business acumen;
- Strong Analytical ability;
- Ability to develop talent.

CLOSING DATE: 28 APRIL 2016

MINING SECTION MANAGER (BAND 6) NAMDEB - (REF. NO. NAM 2016/011)

The Challenge

To manage a mining operation, provide technical support services, develop talent, drive business improvement and maintain standards to achieve the optimal availability, utilisation and performance of resources and assets.

The ideal applicant:

- Engineering Degree, B. Tech/BSC/B Eng. or equivalent tertiary qualification.
- A

- Strong Analytical ability;
- Ability to Develop Talent.

CLOSING DATE: 28 APRIL 2016